

18 January 2012

Dear Parent/Carer

FAILURE TO WEAR CORRECT UNIFORM

The University Academy has high standards and high expectations of all students. We want our students to be proud of their school, both during their time with us and afterwards when they seek further education, training and employment. Like everything else our students do in and around school, the way they dress tells everyone else how seriously they take themselves and how well-prepared they are to achieve their best. These rules are enforced fairly and consistently for all students by all staff at all times. **Please ensure that your child complies with the required standards in future.**

We have enjoyed substantial success recently but none of this would be possible without the continued support of parents and carers and we greatly value your co-operation. If you have a temporary difficulty with the uniform, please write a note explaining the reason to your child's Progress Tutor. You will be expected to resolve the difficulty as quickly as reasonably possible.

However, please note that **we reserve the right to send students home at the start of the day without further notice** if they are inappropriately dressed and we do not feel that all reasonable efforts have been made to resolve the issue. We would welcome them back to school **as soon as possible** so they can continue their learning once the problem has been resolved.

Yours sincerely

H Johnson
Interim Vice Principal

UNIVERSITY ACADEMY STUDENTS – UNIFORM, JEWELLERY & MOBILES

- ◆ **No unnatural hair-colours** (e.g. pink, green, blue, two-tone etc), no **extreme hair-styles** (e.g. shaved, patterned or Mohicans) and no **ornamental headbands/clips or “flowers”**.
- ◆ Uniform must be worn properly at all times – **blazers on** (unless given specific permission by a teacher in class), **coats/scarves/gloves/hats off** in buildings apart from the canteen, **shirts always tucked in** and **ties worn properly** (knot covering top buttons and reasonable length).
- ◆ **No jewellery** other than a single small stud in each ear and a wristwatch. Anything else will be confiscated and returned by a member of the Leadership Team at the end of school day (30 minutes later for persistent offenders). **No body-piercings**.
- ◆ **No excessive make-up and no nail-varnish:** any unreasonable amount of make-up must be washed off immediately.
- ◆ **No mobile phones or mp3 players** in school at any time – any found will be confiscated by a member of staff and returned by a member of the Leadership Team 30 minutes after the end of the school day for first offences (60 minutes for the third offence).
- ◆ **Badges:** only school badges and associated charity badges are acceptable.

Students: If you have a **temporary** difficulty with your uniform, please ask your parent or guardian to write a note explaining the reason to your **Progress Tutor** and ask them to sign your planner at the start of each day. You will be expected to resolve the difficulty quickly.

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